

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 24 OF 25/26

APPOINTMENT OF A SERVICE PROVIDER TO UNDERTAKE A DETAILED FEASIBILITY STUDY FOR TWO PROPERTIES LOCATED WITHIN THE EDENDALE TOWN CENTRE FOR MEDICAL OFFICES/CENTRE ON ONE PROPERTY (VACANT) AND ASSESS DUAL OPTIONS ON THE OTHER PROPERTY (WAREHOUSE TO BE REPURPOSED)

TENDER NOTICE

Tenders are hereby invited for the appointment of a suitably qualified and experienced Service Provider to undertake a detailed feasibility study for two properties located within the Edendale Town Centre for Medical Offices/Centre on one property (vacant) and assess dual options on the other property (warehouse to be repurposed).

Tender documents will be made available to tenderers from **12h00 on Monday, 1 December 2025**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R796.70 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact either Nkululeko Mkhungo (Town Planning Unit) on direct Telephone No. 033 – 392 2256 or e-mail address **nkululeko.mkhungo@msunduzi.gov.za** or Samkelisiwe Mosiea (Town Planning Unit) on direct Telephone No. 033 – 392 2256 or e-mail address **samkelisiwe.mosiea@msunduzi.gov.za**.

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address **vinay.mohanlal@msunduzi.gov.za**.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with “**Contract No. SCM 24 of 25/26**” and the **Contract Description** and must be placed in the Tender Box located at the Msunduzi Municipality's Central Stores, 2 Abattoir Road (off Kershaw Street), Pietermaritzburg, 3201 (coordinates -29.6126297;30.3610014), not later than **12h00 on Thursday, 18 December 2025**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers complying with the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and the Public Procurement Act, Act No. 28 of 2024.

The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.0	(A) Experience of Key Personnel:	60 Points
1.1	Professional Town Planner with a Degree in Town and Regional Planning Certificate. [Registration with SACPLAN]	20 Points
1.2	Professional Engineer or a Professional Engineering Technologist with experience in Engineering with a Bachelors Degree in Civil Engineering. [Registration as a Professional Engineer/Professional Engineering Technologist in terms of the Engineering Profession Act]	10 Points
1.3	Professional Architect with experience in Architecture and a Degree in Architecture. [Registration as a Professional Architect with the South African Council for the Architectural Profession - SACAP]	10 Points
1.4	Economist or Development Economist with experience in Economic Development and a Degree in Bachelor of Commerce in Economics or Town Planning or Development Studies. [Registration Certificate with the relevant Professional Body]	10 Points
1.5	Social Facilitator with experience in Social Facilitating with a Degree in Commerce, Social Sciences, Development Studies, or any other relevant tertiary qualification. [Accreditation/registration with the relevant professional body]	10 Points
2.0	(B) Relevant and Associated Work of the Firm	40 Points
2.1	Completed feasibility studies for a proposed development.	10 Points
2.2	Local Economic Development [LED] Sector Plans/ Strategies/ Investment Plans.	10 Points
2.3	Conceptual architectural drawings and renders for offices or multi-storey buildings.	10 Points
2.4	Business plans submitted for project finance.	5 Points
2.5	Financial Model for a Feasibility Study/ any other bankable project for an organ of state.	5 Points
Total Functionality Points (A) + (B)		100 Points
Minimum Threshold (75%)		75 Points

The allocation of Preference Points will be according to the following Specific Goals:

No.	Goal	Description	Points
1.	Black Owned Enterprise (BOE)	Black Owned Enterprise with at least 51% South African Black ownership and/or more than 51% management control by South African Black people.	10 Points
2.	Locality	Service Provider that is located within uMgungundlovu District for the rendering of the required services.	10 Points
		Service Provider that is located within KwaZulu-Natal for the rendering of the required services.	5 Points
Total Preference Points (Specific Goals)			20 Points

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR S. F. MNDEBELE (MUNICIPAL MANAGER)